

PACELLI CATHOLIC SCHOOLS
Job Description

LEARNING RESOURCE AIDE

The Learning Resource Aide will assist the Learning Resource Teacher in supporting students for the academic portion of student education.

GENERAL AREAS OF RESPONSIBILITY:

- Communicate with the LR Teacher regarding the details Individual Service Plan for a student
- Provide direct support and implementation of student accommodation plans under the direction of the LR Teacher
- Assist the LR Teacher in creating learning plans for students
- Provide feedback regarding a student's academic progress
- Assist the LR Teacher to facilitate assessments and provide academic progress data
- Support with other Learning Resource tasks as requested by the LR Teacher including, but not limited to, attending student support meetings and other tasks
- Ability to maintain and ensure confidentiality of sensitive information and materials
- Supervises Lunch and/or Recess
- Assists main office as needed
- Perform all other duties as assigned by supervisor

REQUIREMENTS

- Bachelors Degree

REPORTS TO: Primary – Learning Resource Teacher
Secondary – Building Principal