

School Nurse (4-10 hours per week)

Location: Pacelli Catholic Schools

Position Summary:

The Part-Time School Nurse at Pacelli Catholic Schools supports the health, safety, and well-being of students in alignment with the school's Catholic mission and values. This role provides essential nursing services on a limited, flexible schedule, focusing on student care, health compliance, and collaboration with families and staff.

Key Responsibilities:

- Provide basic first aid and assess student illnesses or injuries during scheduled hours or as needed
 - Administer medications in accordance with physician orders and school policies
 - Maintain accurate and up-to-date student health records, including immunizations and medical documentation
 - Develop and oversee Individualized Health Plans (IHPs) and Emergency Care Plans for students with medical needs
 - Communicate with parents/guardians regarding student health concerns in a timely and professional manner
 - Serve as a liaison between families, healthcare providers, and school staff
 - Ensure compliance with Wisconsin state health requirements and diocesan guidelines
 - Support administration in monitoring communicable illnesses and advising on prevention measures
 - Provide guidance and basic training to staff on health-related issues (e.g., EpiPen use, first aid procedures)
 - Promote a safe and healthy school environment consistent with Catholic values
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Schedule:

- Very part-time, flexible hours, which may include:
 - Scheduled weekly or bi-weekly on-site visits
 - Availability for consultation (phone/email) as needed
 - Occasional attendance for specific student needs or compliance requirements
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Qualifications:

- Current Registered Nurse (RN) license in the State of Wisconsin
 - CPR/AED and First Aid certification
 - Experience in pediatric, school, or community health preferred
 - Strong organizational, communication, and interpersonal skills
 - Ability to work independently and collaboratively within a faith-based school environment
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Physical Requirements:

- Ability to respond to student health needs and emergencies
 - Occasional standing, walking, and light lifting
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Reports To:

Pacelli Catholic Schools President